

2017

General Aviation Fees



Kemble Air Services Ltd
Cotswold Airport
1st January 2017

Landing Fees

(Prices include VAT)

MTOW	Landing Fee	Circuit Fee	5 Circuit Deal	Parking
Up to 750 kg	£8.00	£5.00	£20.00	£12.00 per night
751 - 1650 kg	£10.00	£8.00	£25.00	
1651 – 2750 kg	£15.00	£10.00	£40.00	

Resident Aircraft Fees

Resident aircraft that do not have an annual movement contract will be charged at the visitors rates.

Monthly Parking

Parking for aircraft weighing up to 1650kg MTOW is charged at:

£110.00 inc VAT per month

Parking for aircraft weighing between 1651—2750kg MTOW is charged at:

£176.00 inc VAT per month

Annual Movement Contracts

Annual movement contracts are available to all aircraft and are based on the maximum anticipated annual movements made by a particular aircraft.

A movement is defined as an arrival, a departure or a circuit as recorded on the Kemble Air Services movement database.

Annual Payment (Prices include VAT)							
Movements	50	100	250	500	1000	2000	3000
Up to 750 kg MTOW	£190.00	£360.00	£850.00	£1600.00	£3000.00	£5600.00	£7800.00
751 – 1650 kg MTOW	£237.50	£450.00	£1062.50	£2000.00	£3750.00	£7000.00	£9750.00
1651 – 2750 kg MTOW	£356.50	£675.00	£1595.00	£3000.00	£5630.00	£10500.00	N/A

Terms and Conditions

1 Based Aircraft

- 1.1 All resident aircraft at Cotswold Airport (Kemble Aerodrome) should purchase an Annual Movement Contract (AMC) available from Kemble Air Services Ltd (KAS Ltd).
- 1.2 Annual Movement Contracts represent a contract with KAS Ltd for the provision of aircraft movements.
- 1.3 The annual movement contract covers specific aircraft, based on MTOW, for a specific number of movements within a calendar year (Jan 1st – Dec 31st).
- 1.4 Refunds will not be available for the period an aircraft is in maintenance. Requests to transfer an alternative aircraft to an existing contract should be made in writing to KAS Ltd. An administration fee will apply.
- 1.5 Based operators with several aircraft (e.g. flying schools) may apply to KAS Ltd to have a contract which covers all their aircraft.
- 1.6 Aircraft leaving Cotswold Airport part way through their movement contract will be refunded only if the operator has paid for more movements than they have used at the date of leaving. The refund will be calculated:
- Leaving date between 1st Jan – 31st March – 75% of unused movements
 - Leaving date between 1st April – 30th June – 50% of unused movements
 - Leaving date between 1st July – 30th Sept – 25% of unused movements
 - Leaving date between 1st Oct - 31st December – no refund
- If the operator has used more movements than they have paid for, the balance will be payable to KAS Ltd by the operator prior to departure.
- 1.7 Operators must give KAS Ltd at least one month's notice of their intent to leave in order for refunds and /or payments to be managed appropriately. Aircraft leaving without giving written notice will forfeit the right to a refund.
- 1.8 If an Annual Movement Contract holder exceeds the number of movements they have paid for, KAS Ltd will charge each movement pro-rata, at the applicable rate.
- 1.9 Annual movement contract holders who have up to 250 movements remaining at the end of the calendar year may apply to transfer these movements to the following year. A gap fee will be levied in the event of a cost increase per movement.
- 1.10 All aircraft that do not have an annual movement contract will be charged at the published airport rates. Payment must be settled on the day of the movement.

- 1.11 KAS Ltd reserves the right to apply admin charges to unpaid Annual Movement Contracts and any other fees.
- 1.12 By purchasing an Annual Movement Contract, operators are confirming that they have read and will abide by the procedures set out in the Cotswold Airport Aerodrome Manual. If any pilot or operator is deemed to have abused or violated any airport procedures, these concerns will be communicated to the offending pilot in order to improve the general safety and airmanship at the airport. In cases of continued violation, KAS Ltd reserve the right to cancel the contract, in which case no refund will be offered.
- 1.13 Based organisations may only conduct flying training with the written consent of the Airport Manager.

2 Visiting Aircraft

- 2.1 Aircraft not based at Cotswold Airport may, at the Airport Manager's discretion, buy a movement contract. They will be subject to the relevant terms & conditions as set out in Section 1.
- 2.2 Visiting aircraft must pay fuel, landing and circuit fees at the published airport rates on the day of the movement. Fees are payable on the first floor of the Control Tower. Parking is included in the landing fee up until midnight on the day of arrival.
- 2.3 Aircraft not landing (e.g. circuits only) must provide payment details before the movement takes place.
- 2.4 Fees not settled on the day will be subject to a minimum administration charge of £25+vat with payment terms strictly seven days from invoice date.
- 2.5 Cotswold Airport is an HM Revenue and Customs Certificate of Agreement (COA) aerodrome. Completed GAR (general aviation report) forms can be submitted to Cotswold Airport between 0900 and 1700hrs within the UK Border Agency notification periods stated on the UKBA website. Operators can also file an online GAR.
- 2.6 Cotswold Airport is not a Customs and Excise Airport, therefore all invoices, including those for overseas visitors, will have VAT added at the appropriate rate.
- 2.7 Credit card transactions may attract a 2% surcharge. KAS Ltd reserve the right to charge additional administration fees, when necessary, in order to cover costs and any bank charges incurred by international funds transfers
- 2.8 Private aircraft under 2750kgs will be allowed a free landing in the case of a necessary emergency or weather diversion at the Airport Manager's discretion. A maximum of one night's free parking may also be given.

- 2.9 Training flights may be conducted to and from Cotswold Airport by visiting aircraft provided prior permission (PPR) has been granted.

3 Fuel

- 3.1 All fuel uplifts must be paid for on the day as no credit facilities are offered.
- 3.2 KAS Ltd reserves the right to prevent any aircraft from leaving Cotswold Airport if any fees remain unpaid.
- 3.3 Regular fuel customers may apply to lodge details of a form of direct payment with the accounts department, and a receipted invoice will follow by post.
- 3.4 Requests for fuel uplifts of 1000 litres or more must be made in writing or email to ops@cotswoldairport.com.

4 Extension of airport hours

- 4.1 Cotswold Airport published hours of operation are daily between 0900 to 1700hrs (Local time), except Christmas Day, Boxing Day and New Year's Day.
- 4.2 Additional charges for an extension of airport hours will apply outside of the above hours and are as detailed in the Business Aviation Charges.
- 4.3 For flights conducted out of hours and not requiring services, an out of hour's indemnity form must be completed. Pilots operating in these circumstances do so entirely at their own risk, however the airport reserves the right, when in a position to do so, to supply services on a duty of care basis and standard out of hour's charges will apply.
- 4.4 Based aircraft with an out of hours indemnity operating at night, requiring runway lighting and a VCR only service will be charged £75.00+vat per hour.
- 4.5 Additional staffing will be charged at £75.00+vat, per man, per hour.

5 Additional services

- 5.1 Requests for additional services must be made in writing and confirmed by KAS Ltd before the service is granted.
- 5.2 KAS Ltd reserves the right to adjust the charge for any service at any time.

5.3 KAS Ltd reserves the right to apply late payment interest charges in accordance with the Late Payment of Commercial Debts (Interest) Act, and the Late Payment of Commercial Debt Regulations.

5.4 Emergency unplanned call out charges may also apply.

6 Aircraft Handling

6.1 All business aircraft over 2750kg MTOW are required to be handled.

6.2 Private aircraft and aircraft under 2750kg will be handled where necessary and a minimum part handling charge of £50.00 + VAT will apply (out of hours = £75.00 + VAT).

6.3 Handling charges can be obtained from KAS Ltd by contacting Cotswold Airport operations.

6.4 Payment of handling charges must be arranged and agreed prior to the movement taking place.

Kemble Air Services Ltd
The Control Tower
Cotswold Airport
Cirencester
GL7 6BA

Tel: 01285 771177

Fax: 01285 771318

Email: ops@cotswoldairport.com

www.cotswoldairport.com