

**2018**

**Business Aviation charges**



Kemble Air Services Ltd  
Cotswold Airport  
1<sup>st</sup> January 2018

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## 1 FEES

Business Aviation Charges	
All prices are + VAT	
Service	Charge
Landing fee (Based on MTOW)	£19.00 per tonne or part thereof
Circuit fee	Charged at 25% of the landing fee per circuit
Handling fee	Charged at 75% of the landing fee.
Overnight outside parking fee	£13.00 per tonne or part thereof per night up to 100 tonnes
RFFS Fire and Rescue service	Included during opening hours. Out of hours refer to page 5
Out of hours surcharge	Refer to page 5

## 2. CIRCUITS

- 2.1 Circuit training must be pre booked on the day and payment details must be lodged with Kemble operations, especially if the aircraft is not landing.

## 3. HANDLING

- 3.1 Handling is mandatory to all business aircraft over 2750kg.
- 3.2 Private visiting aircraft and business aircraft under 2750kg will be handled where necessary at the discretion of the Airport Manager. A minimum charge of £55.00 + vat will apply during hours and £80.00 + vat out of hours.
- 3.3 All handling requests must be emailed [ops@cotswoldairport.com](mailto:ops@cotswoldairport.com) a minimum of 24hrs prior to the aircraft movement, although it is expected that as much notice as possible will be given.
- 3.4 Out of hours handling is mandatory except to regular or based operators who have a prior written agreement in place.
- 3.5 Kemble Air Services Ltd can to provide the following extra services on request:

- Filter Coffee £25.00 + vat per pot/caddy.
- Hot water is free of charge
- Ice £5.00 + vat per bucket/2 kg bag
- Newspapers, prices start from £15.00 + vat.
- Catering can be arranged. Prices start from £25.00 per person
- Crew transfer taxis can be booked but operators are expected then to cover the costs direct.
- Crew hotels can be booked but operators are expected to settle the cost direct with the hotel.

#### **4. HANGARAGE**

- 4.1 Overnight / short term hangarage for visiting aircraft is limited but can occasionally be arranged and payable directly with our on-site tenants.

#### **5. FIRE AND RESCUE SERVICES (RFFS)**

- 5.1 Fixed Wing Aircraft over 2750kg and under 5699kg require a minimum of Category 1 Fire cover.
- 5.2 All aircraft 5700kg or over require a minimum of Category 2 Fire cover.
- 5.3 All aerodrome Fire and Rescue Services are as described in the UKAIP.
- 5.4 Category 3 under remission means that the aerodrome can apply remission on one category higher than the promulgated Category 2 and can accept Category 3 aircraft whilst utilising Category 2 crew if the commander of the aircraft accepts this cover.
- 5.5 Helicopter operators and based fixed wing operators can operate on a VCR only service or on an out of hour's indemnity as agreed with the aerodrome manager.

#### **6. OUT OF HOURS SERVICES**

- 6.1 An out of hours service is mandatory for all corporate and business aircraft over 2750kg and must be pre booked with Kemble Aerodrome Operations by email to [ops@cotswoldairport.com](mailto:ops@cotswoldairport.com) with minimum 24hrs notice given.
- 6.2 Charges for out of hours services are shown at Item 7.
- 6.3 Late opening is available between:

Summer:	1600 utc and 2100 utc
Winter:	1700 utc and 2200 utc

## 6.4 Early opening is available between:

Summer: 0500 utc and 0800 utc  
 Winter: 0600 utc and 0900 utc

6.5 Aircraft who have a prior written agreement in place may operate out of hours with or without a VCR only service. Handling is applicable at Aerodromes discretion.

6.6 ATS only service mandatory during hours of darkness except to operators who have a prior written agreement in place.

## 7. OUT OF HOURS SURCHARGES

Late opening rates				
Movement time		Price + vat		
Summer (z)	Winter	VCR + Cat 2 (3 u/r)	VCR + Cat 1	VCR only
1600-1630	1700-1730	£400.00	£320.00	£180.00
1631-1700	1731-1800	£575.00	£460.00	£258.75
1701-1730	1801-1830	£750.00	£600.00	£337.50
1731-1800	1831-1900	£925.00	£740.00	£416.25
1801-1830	1901-1930	£1,100.00	£880.00	£495.00
1831-1900	1931-2000	£1,400.00	£1,120.00	£630.00
1901-1930	2001-2030	£1,600.00	£1,280.00	£720.00
1931-2000	2031-2100	£1,800.00	£1,440.00	£810.00
2001-2030	2101-2130	£2,000.00	£1,600.00	£900.00
2031-2100	2131-2200	£2,400.00	£1,920.00	£1,080.00
Early opening rates				
Movement time		Price + vat		
Summer (z)	Winter	VCR + Cat 2 (3 u/r)	VCR + Cat 1	VCR only
0731-0800	0831-0900	£400.00	£320.00	£180.00
0701-0730	0801-0830	£750.00	£600.00	£337.50
0631-0700	0731-0800	£925.00	£740.00	£416.25
0601-0630	0701-0730	£1,100.00	£880.00	£495.00
0531-0600	0631-0700	£1,400.00	£1,120.00	£630.00
0500-0530	0600-0630	£1,600.00	£1,280.00	£720.00

## 8. CUSTOMS AND IMMIGRATION

- 8.1 As a non-designated aerodrome Cotswold Airport is permitted to receive international traffic subject to Border Force agreement and under certain conditions.
- 8.2 As part of its Border Force Certificate of Agreement, Cotswold Airport will endeavour to ensure that a General Aviation Report (GAR) is completed and forwarded to HM Revenue and Customs for all inbound General Aviation flights. A receipt of a GAR from the online Collaborative Business Portal (CBP) satisfies this requirement.

General Aviation notification should be made as follows:

- Inbound from EU: 4 hrs prior to ETA
- Outbound to EU: no notice required
- Inbound and outbound from Non-EU: 24hrs notice
- Inbound and outbound from Common Travel Area: 12hrs notice (inc Channel Islands)
- Any Passengers on any International flight holding a Non-EU passport require 24hrs notice.

## 9. CANCELLATIONS

- 9.1 Any cancellations must be made by email to [ops@cotswoldairport.com](mailto:ops@cotswoldairport.com) as soon as possible or ideally with 24hrs notice.
- 9.2 Cancellation fees may apply at Kemble Air Services Ltd discretion.

## 10. HIRE CARS

- 10.1 Kemble Air Services has no facility to arrange hire cars on Operators or their passenger's behalf. The Operator can arrange a hire car directly with a hire car company and arrange to have it delivered to the Tower Car Park at the Airport.

## 11. ANCILLARY CHARGES

- 11.1 Operators or their concessionaries causing, allowing or failing to report pollution may have to pay the cost of cleaning up or repairing any damage caused by them, their employees or their subcontractors and agents. Minimum spillage clean-up cost is £205.00 + vat.
- 11.2 Any additional staff labour is charged at £80.00 + vat per man hour or part thereof.

## **12. PAYMENT TERMS**

- 12.1 All visiting business aircraft must settle any fees prior to departure. Credit/debit card details can be lodged with Kemble Air Services prior to arrival.
- 12.2 The aerodrome is not a Customs and Excise Airport, therefore all invoices and cash transactions, including those for overseas visitors, will have VAT added at the appropriate rate.
- 12.3 Credit facilities will only be extended to operators where prior approval has been granted.
- 12.4 There will be a minimum charge of £25.00 + vat for credit invoices applied at the Airport's discretion.

## **13. GENERAL TERMS AND CONDITIONS OF USE**

- 13.1 The use of Kemble Aerodrome is subject to the details as published in the UKAIP and as described in the Kemble Aerodrome Manual.
- 13.2 Kemble Air Services Ltd reserves the right at any time to amend, vary or discharge these terms and conditions.
- 13.3 The aircraft operator shall pay the appropriate charges for the landing and parking. The Operator shall also pay the appropriate charges for any supplies, services or facilities provided at the published prices (unless agreed otherwise) and as determined by Kemble Air Services Ltd.
- 13.4 All charges shall be payable to Kemble Air Services Ltd on demand and, whether a demand has been made or not, before the aircraft departs from the Airport.
- 13.5 Kemble Air Services Ltd may in addition to the sums payable charge interest on all such sums if the Operator fails to pay such sums.
- 13.6 Where any flight imposes an additional security requirement over and above the services normally provided, Kemble Air Services Ltd may require the aircraft operator to pay a surcharge for any additional costs regarding the flight.
- 13.7 Under the supervision of a Company Director or Duty Manager, Kemble Air Services Ltd, its employees, or agents shall have the authority to board any aircraft at Kemble Aerodrome for any purpose connected with the operation of the aerodrome and may require any aircraft operator to pay any costs incurred by doing so.

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